

Ryedale Woodturners Constitution

1. Name The Club will be called Ryedale Woodturners.
2. Purpose The aims of the club are:
 - a. To bring together people who are interested in woodturning so that they may share their knowledge, exchange ideas, improve their skills, deepen their understanding and broaden their appreciation of the craft.
 - b. To foster a greater awareness of woodturning, especially amongst the younger generations.
3. Membership Membership is open to all.
4. Meetings Meetings are held on the first Thursday of each month at 7.30pm. Additional meetings may be held as requested by club members. The venue will be arranged by the Committee. Members must observe the rules and conditions of the venue.
5. Organisation The club will be run by a committee elected by the members. The election will be at the Annual General Meeting which will be held in July or August. Written proposals for the election of committee members, with signatures of proposer and seconder, should be submitted to the Secretary at least two weeks before the date of the AGM so that ballot papers may be prepared, if necessary. Committee members will be elected to serve for two years unless they choose to retire earlier.
6. Committee The Committee will consist of a minimum of five and a maximum of nine members. The following officers will be appointed from the Committee: Chairman, Secretary and Treasurer. Officers and other Committee Members will share the duties of Programme Secretary, Events Organiser, Librarian, Competition Secretary, Membership Secretary, Publications Officer and Webmaster.
7. Committee Rules
 - a. The Committee may make valid decisions when at least half the Committee is present; this number must include one from Chairman, Secretary, or Treasurer. Decisions may also be agreed between the Committee Members using e-mail, when a majority decision is acceptable.
 - b. Discussions and decisions must be recorded and minuted for approval by the full Committee or the Club membership. This includes the Secretary keeping printed e-mail copies in the Club files of all decisions recorded.
 - c. The Committee may co-opt up to three additional members from the ordinary membership.
 - d. The Committee will either meet or communicate via e-mail on a regular basis.
 - e. The Committee, or a minimum of seven members of the club, may request an Extraordinary General Meeting should the need arise; a minimum of seven days' notice communicated to the Secretary is required.
8. Finance
 - a. The financial year will run from 1 July.
 - b. Membership fees/subscriptions will be set by a vote of the membership following consideration of recommendations from the Committee. Annual membership will run from 1 September to 31 August, and membership for part of a year will be calculated pro rata.

- c. Extra charges may be levied for additional functions, eg visits, demonstrations, etc.
 - d. Funds are to be held in a Bank or Building Society and may be withdrawn only on the signature of two Committee members from three notified to the Bank.
 - e. The Club will take out suitable third party indemnity insurance.
 - f. Accounts will be audited annually and presented to the AGM.
 - g. Should the Club disband with the majority agreement of its Members, any remaining funds will be donated to a charity decided by the remaining Members at that time.
 - h. Equipment owned by the Club and purchased in whole or in part by a grant will be offered first to the granting body (ie the Association of Woodturners of Great Britain) for re-distribution, or for their agreement to its sale or to an alternative placement.
9. Constitution The Constitution may be amended by a simple majority provided that all Members have been advised of the need to approve any revisions, either by e-mail or at a Club meeting.

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